

**University of Saskatchewan Faculty Association (USFA)
Peter T. Millard Award**

Terms of Reference

1) Preamble:

The USFA Peter T. Millard Award was created on the 10th anniversary of the death of Peter Millard, who died on December 8, 2001 and to mark the 35th anniversary of the USFA Certification Order (January 26, 2012).

Dr. Millard was appointed in 1964 as a Special Lecturer at the University of Saskatchewan and retired in December of 1991 as a full Professor. He published numerous articles, reviews and stories. He was the author of two books and wrote an analysis of human rights and the Conservative provincial government entitled Devine Rule in Saskatchewan. Dr. Millard was head of the Department of English from 1985 until his retirement and served on the USFA Executive Committee for several terms beginning in 1984. He was USFA Chair for 1987-1988 during the only strike in USFA history.

Peter Millard believed that the enterprise in which faculty are engaged is noble and deserving of the best it can be given. He championed the truth that faculty are not an unfortunate necessity, but absolutely essential to the operation of a university and worthy of being regarded as such. He made significant contributions to the USFA and its membership through his work as a social activist and as a member of the USFA.

The USFA Peter T. Millard Award is meant to provide a means for USFA members to acknowledge and recognize other USFA members who, through their activism and involvement in the USFA and with the administration of the Collective Agreement, have been champions for and on behalf of USFA members and faculty at the University of Saskatchewan.

2) The Award:

The award will take the form of a customized medallion that will be presented to the recipient(s) at an awards dinner. Award recipients may invite up to 10 people at the expense of the USFA.

3) Eligibility:

Open to all members of the USFA. Recipients may include an individual, or individuals, who have been champions on behalf of USFA members and faculty at the University of Saskatchewan and as such, through their activism and involvement in the work of the Association, have benefited the membership of the USFA. Past recipients of the Award, current USFA Executive Committee members, members of the Selection Committee and USFA Staff are not eligible for this award.

4) Selection Criteria:

The Award is given to individuals who have assisted and/or supported a USFA member or members, or faculty generally through their involvement in the work of the Association. This

assistance and support could be a long-term, cumulative contribution or a single, particularly important event or action.

The Selection Committee shall consider participation as an USFA committee member, colleague, mentor or advocate, exhibiting specific contributions to the USFA.

5) Selection Committee:

The Selection Committee shall consist of members of the USFA Member Development Committee but shall include no more than two members of the current Executive Committee. Quorum for all Selection Committee meetings shall be at least five members from the Member Development Committee.

6) Nomination Procedures:

Each year, the Selection Committee will be responsible for issuing a call for nominations. Nominations for this award can be made by any current USFA member or by any USFA committee except current USFA members serving on the Selection Committee or USFA Member Development Committee.

The nomination will be in the form of a letter, not exceeding 1,000 words, from the nominator describing how the candidate has made significant contributions to the USFA and its membership through their involvement in the work of the Association. Nominators must also include a written agreement from the nominee that the nomination will be accepted.

By simple majority vote, the Selection Committee shall inform the Executive Committee of the name of the successful candidate for the award. In the event of a tie, no award shall be given.